

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall and via Zoom,
June 8, 2026, at 7:00 p.m.

Members Present	Mayor	Terry Barnes
	Councillors (CLR)	Christina Hearn Sharon Reynolds (S. Reynolds) Sherrie Reynolds (S.L. Reynolds) Lee Rogers Keith Skinner
Staff Present	Chief Administrative Officer (CAO) Economic Development Officer (EDO) Town Clerk (TC)	Patrick Hearn Matthew McCarthy Nancy Pike
Regrets	Deputy Mayor	Gary Baker
Regular Meeting Minutes-May 11, 2026	Mayor Barnes called the meeting to order at 7:00 p.m. Motioned to adopt the regular council meeting minutes of May 11, 2026, as presented. MOTION #26-133 CLR. SKINNER/CLR. HEARN In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner Opposed:	

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

Pride Month	Mayor Barnes shared information about Pride Month and proclaimed that June be recognized as Pride Month in the Town of Harbour Grace.	
Standing Committees	Motioned to adopt the new standing committees as presented. MOTION #26-134 CLR. S. REYNOLDS/CLR. HEARN In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner Opposed:	

MOTION CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

49 Cottage Lane	The CAO advised that this request is still ongoing and requires more information. Deferred.
MAA Collaborative Initiative	The CAO advised that this initiative is a funding opportunity to help communities avail of aerial imaging. CAO and EDO to review.

CORRESPONDENCE

Applications for Building Permits	Mayor Barnes tabled the following correspondence: Fifteen applications for building permits: 12 Alberta Drive - 16'x12' Shed 5 Courages Lane - 38'x28' House Extension 2 Devonshire Road - 8'x16' Shed Extension 102 Gully Path - 46'x24' House 37-45 Hard Path - 24'x24' Garage 8-10 Harvey Street - 9'x2' House Extension 216 Harvey Street - 8'x10' Shed 444 Harvey Street - 24'x20' Garage 32 Kitchens Hill - 8'x12' Greenhouse 3 Maple Heights - 8'x12' Deck 24 Pikes Road - 24'x6' & 10'x8'x22' Patios 104 Southside Road - 14'x12' Shed & 10'x10' Deck 10A Stevensons Road - 60'x90' House 166 Water Street - 4'x20' Deck Main Road (Bristol's Hope) 56'x50' House & Garage <i>Referred to Housing Committee.</i>
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Department of Municipal and Community Affairs	1. Circular concerning Alzheimer Society virtual first responder training session. CAO to advise the Fire Chief. 2. Letter confirming approval to borrow for Southside Road Water and Sewer Upgrading project. 3. Letter confirming approval to borrow to purchase a 2021 John Deere 310SL Backhoe. 4. Letter confirming approval to borrow to purchase a 2026 Chevrolet Silverado 3500HD.
Department of Transportation and Infrastructure (TI)	1. Circular containing information concerning paving TI owned community roads. CAO to review the new information and regulations. 2. Circular containing information for the anticipated open call for applications. Referred to the CAO.
Department of Forestry, Agriculture and Lands	1. Confirmation that the removal, demolition, and replacement of the Bannerman Brook bridge is scheduled for the 2026 field season. CAO advised that the project has been sent to tender. Clr. Skinner thanked MHA Pam Parsons, MP Paul Connors, and the CAO. Letters to be sent to the MHA and MP. 2. Request for council recommendation concerning Crown Land application E-165514, recommendation must be made within 30 days. Deferred. 3. Update from Next Generation 911 (NG911) capability and request for communities to continue providing changes to civic addressing.
Department of Municipal and Community Affairs	Correspondence advising that the 2026-27 Community Enhancement Employment Program (CEEP) are currently available. Referred to CAO and EDO.
Municipalities Newfoundland and Labrador (MNL)	Correspondence concerning Marine Atlantic's application to remove the essential service designation. CAO to send letter of support to MNL concerning the impact the removal of this designation would have on municipalities.
Professional Municipal Administrators (PMA)	Information including templates for mandatory by-laws required by the Towns and Local Service Districts Act (TLSDA). Referred to CAO.
New Horizons for Seniors Program (NHSP)	Information concerning application intake period. Referred to CAO and EDO
National Dental Care Day Foundation	Request that the Town of Harbour Grace proclaim October 10, 2026, as National Dental Care Day. Deferred to a meeting closer to the proclamation date.
Ridley Offices	Four requests seeking more information concerning the demolition of Ridley Offices. Mayor Barnes advised that the privately owned building was deteriorating as confirmed by Heritage NL.
Walking Track User	Request to have reduced walking track hours for summer revisited. Deferred to Parks and Recreation Committee.
Emergency Solutions International	Community wildfire resiliency program and implementation support. CAO has forwarded this to the Fire Chief.
ParticipACTION	Community challenge initiative encouraging all people living in Canada to make room to move throughout June. EDO to advertise on social media and website.
Resident	Request to have speed sign erected at the corner of Downing Place and Downing Lane. Referred to Public Works.
The Terry Fox Foundation	Request for donation to annual the Terry Fox Run for Cancer Research. Deferred to Finance.
Harbour Grace Regatta Committee	Request to meet with council to discuss their 10-year development plan. Referred to Regatta Liaison. CAO advised that a meeting will be scheduled for next week.

Residents of Harvey
Street and Queens
Road

Concerns with a deteriorating retaining wall adjacent to three homes backing on Queen's Road. Referred to Public Works.

Royal Canadian
Legion

1. Request for donation. Referred to Finance.
2. Invitation to annual Memorial Day parade being held on July 1, 2026.

Resident

Letter concerning the condition of Pike's Road McNeil Place. Referred to CAO and Public Works.

COMMITTEE REPORTS

CAPITAL AND PUBLIC WORKS COMMITTEE

Clr. Skinner advised that the start of the Southside Road water and sewer upgrading project is waiting on permits. Clr. Skinner also noted that the Alec Moores request remains deferred and the Bannerman Lake Road access request also remains deferred, the CAO will speak with the applicant.

FINANCE COMMITTEE

THG Payables

Motioned to approve the cheque and EFT payments in the amount of \$32,362.51 for the Town of Harbour Grace as per the report submitted by staff for period ending June 2, 2026.

MOTION #26-135

CLR. S. REYNOLDS/CLR. HEARN

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

DCHGCC Payables

Motioned to approve the cheque and EFT payments in the amount of \$29,181.26 for the Danny Cleary Harbour Grace Community Centre (DCHGCC) as per the report submitted by staff for period ending June 2, 2026.

MOTION #26-136

CLR. S. REYNOLDS/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

Tax Relief

Clr. Hearn advised that the request for tax relief has been deferred pending further information.

Civic Events

Motioned to give \$500.00 to the Civic Events Committee using excess funds.

MOTION #26-137

CLR. S. REYNOLDS/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

Royal Canadian
Legion

Motioned that the Town of Harbour Grace donate \$75.00 to the commemorative booklet for the 100th anniversary of the Royal Canadian Legion.

MOTION #26-138

CLR. HEARN/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

HOUSING, ENVIRONMENT, AND SANITATION COMMITTEE

Bannerman Lake
Road

Deferred, still under review due to ongoing discussions.

164 Water Street

Moved to ratify the pre-approval given to construct a 7'x5' woodshed and an 8'x6' greenhouse located at 164 Water Street per the application submitted as it meets and conforms to all requirements as set out in the Town's development regulations.

MOTION #26-139

CLR. HEARN/CLR. S. REYNOLDS

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

32 Kitchens Hill
15 Davis Lane
12 Alberta Drive

Moved to ratify the pre-approval given for the following building applications as they meet and conform to all requirements as set out in the Town's development regulations.

1. Kitchen's Hill – 8'x12' Garage
2. 15 Davis Lane – 24'x32' Garage
3. 12 Alberta Drive – 16'x12' Shed

MOTION #26-140

CLR. HEARN/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

12 Alberta Drive

After motion #26-140 was adopted, Mayor Barnes realized that a permit for his property was included in the group and declared that he was in conflict. Mayor Barnes left chambers at 7:28 p.m., Clr. Hearn assumed the chair.

Moved to ratify the pre-approval given to construct a 16'x12' shed located at 12 Alberta Drive per the application submitted as it meets and conforms to all requirements as set out in the Town's development regulations.

MOTION #26-141

CLR. SKINNER/CLR. S.L. REYNOLDS

In favour: Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

Mayor Barnes returned to chambers at 7:29 p.m. and resumed the chair.

37-45 Hard Path
104 Southside Road
166 Water Street
216 Harvey Street
5 Courages Lane
2 Devonshire Road
3 Maple Heights
8-10 Harvey Street

Motioned to approve the following building permits as per the applications submitted subject to all Town development standards and obtaining all necessary government permits.

1. 37-45 Hard Path – 24'x24' – Attached Garage
2. 104 Southside Road – 14'x12' Shed
3. 166 Water Street – 4'x20' Deck
4. 216 Harvey Street – 8'x10' Shed
5. 5 Courages Lane – 38'x28' – House Extension
6. 2 Devonshire Road – 8'x16' – Shed Extension
7. 3 Maple Heights – 8'x12' – Deck
8. 8-10 Harvey Street – 9'x2' – House Extension

MOTION #26-142

CLR. HEARN/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

Lot 2 Main Road
Bristol's Hope

Motioned to approve the building permit application to construct a 56'x50' residential dwelling and garage residential dwelling located at Lot 2 Main Road, Bristol's Hope subject to the following stipulations:

1. All town development standards
2. All necessary government permits and/or regulations
3. Well and Septic approval from Service NL.
4. Driveway access approval from the Department of transportation.
5. The town must verify the location of the dwelling prior to the start of construction.

Lot 2 Main Road
Bristol's Hope

MOTION #26-143

CLR. HEARN/CLR. S.L. REYNOLDS

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner
Opposed:

MOTION CARRIED UNANIMOUSLY

10A Stevensons Road

Application deferred pending further information including the location of the dwelling.

102 Gully Path Road

Application deferred pending further investigation and information.

444 Harvey Street

Application deferred pending further information.

Ridley Office

Clr. Hearn spoke about concerns voiced about the demolition of heritage buildings in Harbour Grace expressing her opinion that the public should be made aware prior to removal of heritage buildings.

Motioned to that from today forward any demolition permit applications that are connected to heritage in the Town of Harbour Grace regardless of registered status, will have to come before council in a public meeting before a decision is made to ensure that the public is aware.

MOTION #26- ____

CLR. HEARN/CLR. SKINNER

The Town Clerk noted that staff does not currently have a way to identify unregistered heritage buildings, and it was suggested that more discussion was needed to put a procedure in place. Clr. Hearn said that housing will discuss and bring it back to the table.

Motion withdrawn by Clr. Hearn.**BUSINESS, ECONOMIC DEVELOPMENT, TOURISM, AND HERITAGE COMMITTEE**

410 Harvey Street

Motioned to approve the application to operate storage units located at 410 Harvey Street subject to all town development standards and necessary government regulations.

MOTION #26-144

CLR. ROGERS/CLR. S.L. REYNOLDS

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner
Opposed:

MOTION CARRIED UNANIMOUSLY

12 Bannerman Street

Motioned to approve the application to operate a marine repair business located at 12 Bannerman Street subject to all town development standards, government regulations and the applicant must follow proper procedures and government guidelines when working with fibreglass.

MOTION #26-145

CLR. ROGERS/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner
Opposed:

MOTION CARRIED UNANIMOUSLY**PARKS & RECREATION, DCHGCC, AND S.W. MOORES PARK COMMITTEE**

Clr. Rogers briefed council about summer activities at the community centre and an upcoming fundraiser hosted by a U13 girls softball team.

CIVIC EVENTS & BEAUTIFICATION COMMITTEES LIAISON

Clr. Rogers spoke about the events Civic Events have planned for the summer. Mayor Barnes requested the CAO to have Lady Lake Road fixed up prior to the start of the events.

FIRE DEPARTMENT LIAISON

No report

JOINT COUNCILS LIAISON

Clr. Hearn advised the Joint Council will be breaking for the summer after the June 11th meeting.

HARBOUR GRACE BOARD OF CULTURE, INNOVATION, AND BUSINESS LIAISON

Clr. Hearn spoke about upcoming events and remarked about the number of groups collaborating in the events.

EARHARTS 50+ COMMITTEE

No report

BRISTOLS HOPE LIAISON

No report.

COMMUNITY NEWS

Clr. Hearn talked about the success of the return of Amelia on May 20th and thanked the many groups and individuals who helped make the celebration a success.

Excess Funds –
Amelia's Return

Motioned to move the excess funds from the return of Amelia celebrations to the savings account to be used for the 2027 100th anniversary of the airstrip.

MOTION #26-146

CLR. ROGERS/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

Motioned to donate \$300.00 to the St. Francis School Breakfast Program using the excess funds from the return of Amelia celebrations.

MOTION #26-147

CLR. ROGERS/CLR. SKINNER

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

REPORTS

CAO Report

Tabled.

Motioned to adopt the CAO's report as presented.

MOTION #26-148

CLR. SKINNER/CLR. HEARN

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

EDO Report

Tabled.

Motioned to adopt the MEO's report as presented.

MOTION #26-149

CLR. HEARN/CLR. S. REYNOLDS

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

PW Superintendent
Report

Tabled.

Motioned to adopt the Public Works Superintendent's report as presented.

MOTION #26-150

CLR. SKINNER/CLR. HEARN

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

DCHGCC Manager
Report

Tabled.

Motioned to adopt the DCHGCC Manager's report as presented.

MOTION #26-151

CLR. HEARN/CLR. S. REYNOLDS

In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

MEO Report

Tabled.

Motioned to adopt the MEO's report as presented.**MOTION #26-152****CLR. HEARN/CLR. SKINNER****In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner****Opposed:****MOTION CARRIED UNANIMOUSLY**

Parks & Rec. Report

No report.

COUNCILLORS SUGGESTIONS AND CONCERNS

Clr. Rogers advised that the ballfield upgrades need to begin. Clr. Rogers to meet with the CAO.

Clr. Skinner inquired about the accessibility ramp at the community centre. Clr. Rogers and Deputy Mayor Baker are looking into it. It was noted that the community of Hants Harbour received funding for a similar project and it was requested for the EDO to research it.

Clr. Hearn noted that summer students will be hired in the coming weeks.

Next regular meeting of council is scheduled for July 6, 2026, at 7:00 p.m.

ADJOURNMENT**Motioned to adjourn the regular meeting of Council at 8:03 p.m.****MOTION #26-153****CLR. ROGERS/CLR. SKINNER****In favour: Mayor Barnes, Clr. Hearn, Clr. S. Reynolds, Clr. S.L. Reynolds, Clr. Rogers, and Clr. Skinner****Opposed:****MOTION CARRIED UNANIMOUSLY**

Confirmed:

Terry Barnes, Mayor

Nancy Pike, Town Clerk

NP