

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall and via Zoom,
April 13, 2026, at 7:00 p.m.

Members Present	Mayor	Terry Barnes
	Deputy Mayor	Gary Baker
	Councillors	Sharon Reynolds
		Lee Rogers (Via Zoom)
		Keith Skinner
Staff Present	Chief Administrative Officer (CAO)	Patrick Hearn
	Economic Development Officer (EDO)	Matthew McCarthy
	Town Clerk	Nancy Pike
Regrets	Councillor	Christina Hearn
	Mayor Barnes called the meeting to order at 7:00 p.m.	
Regular Meeting Minutes-March 23, 2026	Motioned to adopt the regular council meeting minutes of March 23, 2026, as presented.	
	MOTION #26-082	CLR. SKINNER/DEPUTY MAYOR BAKER
	In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner	
	Opposed:	
	MOTION CARRIED UNANIMOUSLY	
Special Meeting Minutes-March 30, 2026	Motioned to adopt the regular council meeting minutes of March 30, 2026, as presented.	
	MOTION #26-083	DEPUTY MAYOR BAKER/CLR. REYNOLDS
	In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner	
	Opposed:	
	MOTION CARRIED UNANIMOUSLY	

NEW BUSINESS

No new business.

BUSINESS ARISING FROM MINUTES

By-Election

Mayor Barnes read a statement concerning the resignation of Gord Stone from Council and thanked Mr. Stone for his years of service to the town. Mayor Barnes advised that a by-election must be held to fill the vacancy.

Motioned to that the Town of Harbour Grace hold a by-election on June 23, 2026, to fill the vacant councillor position and that May 27, 2026, will be nomination day.

MOTION #26-084

DEPUTY MAYOR BAKER/CLR. REYNOLDS

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

Alternate Returning Officer

Motioned that Council appoint Matthew McCarthy as the Alternate Returning Officer for the 2026 by-election.

MOTION #26-085

CLR. SKINNER/DEPUTY MAYOR BAKER

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

CORRESPONDENCE

Mayor Barnes tabled the following correspondence:

Applications for Building Permits

No new building applications.

Department of Municipal and Community Affairs

2026 Municipal Budget Submission Form. Canada Community Building Fund is understated. Council to review and revise.

Circular re: Sanitation Regulations under the Health and Communities Services Act within Municipal Boundaries and Planning Areas.

Department of
Environment and
Climate Change

Permit to replace Bannerman Brook bridge has been extended from July 11, 2026, to July 11, 2027. Work depends on the provincial budget. If approved, work will go to tender.

Department of
Forestry, Agriculture
and Lands

Adoption of the 2025 National Building Code and National Fire Code. CAO to send to the Fire Chief.

New 5 Year Plan Development (Zone 1) FMD 01 commencing on January 1, 2027.

NL Schools -
Carbonear Collegiate
Sentinels Volleyball
Team

Donation request to support the team travelling to Calgary, Alberta, to compete in the Volleyball Canada National Championship. Referred to Finance.

Eastern Regional
Service Board

Double Axle Trailer Pilot Program for access card holders.

Community Sector
Council

Volunteer Week Proclamation.

Motioned to proclaim April 19-25, 2026, as Volunteer Week in the Town of Harbour Grace.

MOTION #26-086

DEPUTY MAYOR BAKER/CLR. SKINNER

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

Belles with Balls

World Ovarian Cancer Day Proclamation.

Motioned to proclaim May 8, 2026, as World Ovarian Cancer Day in the Town of Harbour Grace.

MOTION #26-087

CLR. REYNOLDS/CLR. SKINNER

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

Autism Month

Mayor Barnes advised that April is World Autism Month.

Motioned to proclaim April 2026, as World Autism Month in the Town of Harbour Grace.

MOTION #26-088

DEPUTY MAYOR BAKER/CLR. SKINNER

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

Harbour Grace
Volunteer Fire
Brigade (HGVFB)

Request to meet with Council concerning the need for a regional training facility.

COMMITTEE REPORTS

CAPITAL AND PUBLIC WORKS COMMITTEE

Clr. Skinner advised that Phase 1 of the Southside Road water and sewer upgrading is almost ready to go to tender, and that quotes are being worked on concerning paving requests.

FINANCE COMMITTEE

THG Payables

Motioned to approve the cheque and EFT payments in the amount of \$25,300.01 for the Town of Harbour Grace as per the report submitted by staff for period ending April 9, 2026.

MOTION #26-089

CLR. REYNOLDS/DEPUTY MAYOR BAKER

**In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers,
and Clr. Skinner**

Opposed:

MOTION CARRIED UNANIMOUSLY

DCHGCC Payables

Motioned to approve the cheque and EFT payments in the amount of \$8,421.74 for the Danny Cleary Harbour Grace Community Centre (DCHGCC) as per the report submitted by staff for period ending April 9, 2026.

MOTION #26-090

CLR. REYNOLDS/DEPUTY MAYOR BAKER

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Hearn, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY**HOUSING, ENVIRONMENT, AND SANITATION COMMITTEE**

Bannerman Lake
Road

Deferred, still under review.

410 Harvey Street

Motioned to approve the building permit application to construct two additional storage units located at 410 Harvey Street, building # 3 - 42' x 20' and building # 4 - 21' x 22', and a 21' x 22' extension to building #1 as per the following stipulations:

1. All town development standards
2. All necessary government permits and/or regulations

MOTION #26-091

CLR. SKINNER/DEPUTY MAYOR BAKER

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

107-111 Water Street
East

Motioned to approve the building permit application to construct an 18' x 12' shed located at 107-111 Water Street East allowing for a 10% variance (section 11 of the Towns Development Regulations) due to overhead utility wires as per the following stipulations:

1. All town development standards
2. All necessary government permits and/or regulations

MOTION #26-092

CLR. SKINNER/CLR. ROGERS

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

2 Southside Road

Motioned to approve the building permit application to construct a 42' x 30' residential dwelling located at 2 Southside Road as per the following stipulations:

1. All town development standards
2. All necessary government permits and/or regulations
3. Driveway access approval from the Department of Transportation
4. Connection to Town services at owner's expense

MOTION #26-093

CLR. SKINNER/DEPUTY MAYOR BAKER

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

428-432 Water Street

Motioned to approve the building permit application to construct a 28' x 24' garage located at 428-432 Water Street as per the following stipulations:

1. All town development standards
2. All necessary government permits and/or regulations

MOTION #26-094

CLR. SKINNER/CLR. REYNOLDS

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

BUSINESS, ECONOMIC DEVELOPMENT, TOURISM, AND HERITAGE COMMITTEE

Clr. Rogers spoke about the Heritage District Development Project

Mayor Barnes and Clr. Skinner left chambers at 7:18 p.m. and Deputy Mayor Baker assumed the chair.

Clr. Rogers gave Council an overview of the Net-Zero Communities Accelerator Program and crown lands application.

Mayor Barnes and Clr. Skinner returned to chambers at 7:19 p.m. and Mayor Barnes resumed the chair.

PARKS & RECREATION, DCHGCC, AND S.W. MOORES PARK COMMITTEE

Deputy Mayor Baker advised that he met with the DCHGCC Facility Manager discussed the maintenance planned for the summer. He also spoke about the proposed accessible viewing ramp. Clr. Rogers advised that he is checking into drawings.

CIVIC EVENTS & BEAUTIFICATION COMMITTEES LIAISON

Clr. Rogers thanked the volunteers involved in the sold-out Bunny Breakfast.

FIRE DEPARTMENT LIAISON

Deputy Mayor Baker informed Council that the tenders for the brush truck have been opened and noted that a decision will in the next week. He also noted that the Voyent system has been purchased and will be in place soon.

JOINT COUNCILS LIAISON

Deputy Mayor Baker spoke about the latest meeting advising that a letter has been sent to government concerning regional facility funding. He noted two items of interest that were discussed: the new NL Health Services CorCare system and RCMP follow up on three areas of concern from community feedback.

HARBOUR GRACE CULTURE, INNOVATION, AND BUSINESS LIAISON

No report

EARHARTS 50+ COMMITTEE

No Report

BRISTOLS HOPE LIAISON

No report.

COMMUNITY NEWS

No report.

REPORTS

CAO Report

Tabled.

Motioned to adopt the CAO's report as presented.

MOTION #26-095

CLR. SKINNER/CLR. REYOLDS

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

EDO Report

No report.

PW Superintendent Report

Tabled.

Motioned to adopt the Public Works Superintendent's report as presented.

MOTION #26-096

CLR. SKINNER/CLR. REYOLDS

In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner

Opposed:

MOTION CARRIED UNANIMOUSLY

MEO Report	Tabled. Motioned to adopt the MEO's report as presented. MOTION #26-097 CLR. SKINNER/CLR. ROGERS In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner Opposed: MOTION CARRIED UNANIMOUSLY
DCHGCC Manager Report	Tabled. Motioned to adopt the DCHGCC Manager's report as presented. MOTION #26-098 DEPUTY MAYOR BAKER/CLR. SKINNER In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner Opposed: MOTION CARRIED UNANIMOUSLY

Parks & Rec. Report No report.

COUNCILLORS SUGGESTIONS AND CONCERNS

Summer	Clr. Rogers asked residents to remember to watch out for kids playing as summer approaches.
Fires	Clr. Reynolds asked residents to be careful having fires, advising that fires should be fully extinguished and not left unattended. Deputy Mayor Baker congratulated a local author on having a novel transformed into a play being performed in Toronto, Ontario. Deputy Mayor Baker also congratulated the Splash Centre on 25 years providing support to the youth of Harbour Grace. He also shared some kind words for former Councillor Stone, thanking him for his service and support.
Meeting Schedule	Mayor Barnes noted some changes to the upcoming regular council meetings due to the work involved with the June by-election. The website will be updated to reflect the change.

Next regular meeting of council is scheduled for May 11, 2026, at 7:00 p.m.

ADJOURNMENT	Motioned to adjourn the regular meeting of Council at 7:34 p.m. MOTION #26-099 CLR. SKINNER/CLR. REYNOLDS In favour: Mayor Barnes, Deputy Mayor Baker, Clr. Reynolds, Clr. Rogers, and Clr. Skinner. Opposed: MOTION CARRIED UNANIMOUSLY
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Confirmed:

Terry Barnes, Mayor

Nancy Pike, Town Clerk

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