

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall & via Zoom,
October 15, 2025, at 1:30 pm.

Members Present	Mayor Councillors	Terry Barnes Dr. Gary Baker Christina Hearn Sharon Reynolds Lee Rogers Keith Skinner Gordon Stone
Staff Present	Town Clerk/Manager Economic Development Officer Admin. Assistant	Amy Dwyer Matthew McCarthy Sherrie Best
	Mayor Barnes called the meeting to order at 1.31 pm.	
Minutes	Mayor Barnes called for a motion to adopt the regular council meeting minutes of September 15, 2025, being no errors or omissions.	
Regular Meeting September 15, 2025	Motioned to adopt the regular council meeting minutes of September 15, 2025, as presented. MOTION #25 - 344 CLR. SKINNER/CLR. BAKER MOTION CARRIED UNANIMOUSLY	
Discussion	Councillor Rodgers read motion #25 – 327 and questioned if that was the way the motion was presented at the council meeting of September 15, 2025. Town Clerk/Manager, Amy Dwyer assured that Motion 25 – 327 was recorded in the minutes exactly the way Councillor Chafe had presented it, and it was not Council’s intent to get the two people in chambers and for council to witness their signatures. It is up to the two people involved to handle the matter. Councillor Hearn requested that it be noted that the three new members of council were not privy to any of the discussions related to the minutes presented.	
Minutes	Mayor Barnes called for a motion to adopt the special council meeting minutes of October 1, 2025, being no errors or omissions.	
Special Meeting October 1, 2025	Motioned to adopt the special council meeting minutes of October 1, 2025, as presented. MOTION #25 - 345 CLR. RODGERS/CLR. BAKER MOTION CARRIED UNANIMOUSLY	
Discussion	Councillor Hearn requested that it be noted that the three new members of council were not privy to any of the discussions related to the minutes presented.	
Swearing In Ceremony October 14, 2025	Mayor Barnes called for a motion to adopt the swearing in ceremony minutes of October 14, 2025. MOTION #25 - 346 CLR. HEARN/CLR. STONE MOTION CARRIED UNANIMOUSLY	
CORRESPONDENCE		
Town Accounts Payable	Mayor Barnes tabled a request from the Town Office Accounts Payable Department for a motion from Council to give approval to pay vendors for invoices due.	
DCHGCC Payables	Mayor Barnes tabled a request from the DCHGCC Accounts Payable Department for a motion from Council to give approval to pay vendors for invoices due. Motion for Council to approve the payments by electronic funds transfer and cheque to cover the Town of Harbour Grace payable invoices outlined in the attached documents dated up to October 14, 2025, in the amount of \$84,605.37. MOTION #25 - 347 CLR. STONE/CLR. SKINNER MOTION CARRIED UNANIMOUSLY	

CORRESPONDENCE cont'd

Motion for Council to approve the payments by electronic funds transfer and cheque to cover the DCHGCC payable invoices outlined in the attached documents dated up to October 14, 2025, in the amount of \$23,711.68.

MOTION #25 - 348

CLR. STONE/CLR. BAKER

MOTION CARRIED UNANIMOUSLY

Presentation of Standing Committees effective October 14, 2025

Mayor Barnes tabled the list outlining the Town of Harbour Grace Standing Committees effective October 14, 2025.

Councillor Stone advised that he felt that there are too many committees which will result in many meetings and much responsibility. Therefore, he requested that council should discuss integrating some committees together which will benefit the Town by covering more issues over a shorter period.

Secret Ballot for Deputy Mayor

Mayor Barnes explained that new legislation states that the selection of deputy mayor is to be determined by voting amongst the Council members and not by the Councillor that received the most votes in the Municipal Election as was done in previous years. The Town Clerk/Manager presented ballots to councillors. Ballots were collected and counted by the Town Clerk/Manager. Mayor Barnes announced the new Deputy Mayor was Councillor Gary Baker. Councillor Baker accepted the position of Deputy Mayor.

Parsons/Collis Building

Motioned that the Town of Harbour Grace in partnership with the Parsons Collis Building Working Group on Adaptive Reuse host a yard sale for the public on Saturday, October 25, 2025, at 116 Water Street to dispose of items deemed of no use to the municipality or the working group. All proceeds of this yard sale shall be reinvested back into the Parsons Collis Building Adaptive Reuse Project.

MOTION #25 - 349

CLR. STONE/CLR. HEARN

MOTION CARRIED UNANIMOUSLY

Motion to appoint H & R LW Consulting to cover the hiring for the position of Town Clerk/Manager for the Town of Harbour Grace.

MOTION #25 - 250

CLR. LEE/CLR. SKINNER

MOTION CARRIED UNANIMOUSLY

Councillor Stone noted that Mayor Barnes, Deputy Mayor Baker, and one appointed councillor will work with this group in the hiring process.

ADJOURNMENT

Motioned to adjourn the regular meeting of Council at 8:58 pm.

MOTION #25 – 351

DM SKINNER/CLR. ROGERS

MOTION CARRIED UNANIMOUSLY

Confirmed:

Terry Barnes, Mayor

Nancy Pike, Acting Town Clerk
For
Amy Dwyer, Town Clerk/Manager

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