

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall & via Zoom,

April 15, 2024, at 7:00 PM

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Keith Skinner
	Councillors	Lee Rogers
		Gordon Stone
<i>Members Absent</i>		Brendan Chafe
		Terry Barnes
		Randy Wrice
<i>Staff Present</i>	Town Clerk/Manager	Amy Dwyer
	Admin. Assistant	Sherrie Best
	Economic Development Officer	Matthew McCarthy

Mayor Coombs called the meeting to order at 7:01 pm.

Regrets Mayor Coombs announced regrets from Councillor Chafe, Councillor Wrice, and Councillor Barnes, due to illness and work obligations.

Mayor Coombs noted two changes in the Correspondence section of the agenda, the removal of 4.15 and a typo error in 4.20.

Minutes: Mayor Coombs called for a motion to adopt the regular council meeting minutes of March 13, 2024.

Regular Meeting
March 13, 2024 Motioned to adopt the regular council meeting minutes of March 13, 2024, as presented.

MOTION #24 - 078

DM SKINNER/CLR. ROGERS

MOTION CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

<i>Ambulatory Service</i>	Mayor Coombs advised that the Town Clerk/Manager, Mrs. Dwyer, has sent a follow up letter to the Minister of Health, the Honorable Tom Osborne.
<i>Softball Field</i>	Mayor Coombs advised that Council has directed the Town Clerk/Manager to reach out to Mr. David Evans and Mr. Steven O'Neill for quotes on revitalizing the softball field at Moriarity Park. He reminded that this project is a cost factor as it was not included in the 2024 Budget and emphasized that the CBN Dog Show will be held there in August.
<i>Dental/Airbnb</i>	Mayor Coombs advised the correspondence received from Andrew and Pam Short regarding the business tax rates in the town is referred to the Finance Committee but deferred to the next meeting of Council.
<i>Jamie's Way</i>	Mayor Coombs referred the update to the Public Works Committee.
<i>Solar Lighting</i>	Mayor Coombs referred the update to the Public Works Committee & the EDO.
<i>Woodchipper/MMSB</i>	Mayor Coombs referred the update to Correspondence 13 and the Finance Committee.
<i>Supplementary Assessment</i>	Mayor Coombs advised concerns brought forward by residents have been addressed and is referred to Finance.
<i>1 Harvey Street</i>	Mayor Coombs advised that Bill 54 will go through legislation this week and will need two readings in the House of Assembly. The Town Clerk/Manager will contact Minister Haggie to verify if Council will receive the first lien on the property.
<i>Kanes Road</i>	Mayor Coombs advised that a recommendation would follow in the Public Works report.
<i>Riverhead Improvement Committee</i>	Mayor Coombs advised that the update is referred to the Public Works report.

BUSINESS ARISING FROM MINUTES cont'd

Rescind Motions Councillor Stone advised that the Department of Municipal Affairs contacted the Town Manager advising that there were technicalities involving two motions from the last regular meeting of council dated March 13, 2024, regarding the two vehicles being purchased by the Town. He further explained that the two motions did not subtract the refundable part of the HST and thus, the motions were to be rescinded and new motions made with the HST removed.

Motioned to rescind MOTION #24 -064.

MOTION #24 - 079

CLR. STONE/CLR. ROGERS

MOTION CARRIED UNANIMOUSLY

Motion to request approval to borrow from the Canadian Imperial Bank of Commerce (CIBC) by way of Bank of Canada Prime plus 0.5%, an amount not exceeding one hundred nineteen thousand, six hundred fifty-one dollars and zero cents, (\$119,651.00), repayable in full by the Town Council of Harbour Grace and amortized over a ten-year period (120 months). The said loan is to be used to finance the purchase of one new truck with regular cab and hydraulic dump box.

MOTION #24 - 080

CLR. STONE/DM SKINNER

MOTION CARRIED UNANIMOUS.

Motioned to rescind MOTION #24 – 065.

MOTION #24 - 081

CLR. STONE/CLR. ROGERS

MOTION CARRIED UNANIMOUSLY

Motion to request approval to borrow from the Canadian Imperial Bank of Commerce (CIBC) by way of Bank of Canada Prime plus 0.5%, an amount not exceeding fifty-six thousand, seven hundred seventy-seven dollars and zero cents, (\$56,777.00), repayable in full by the Town Council of Harbour Grace and amortized over a seven-year period (84 months). The said loan is to be used to finance the purchase of one new pickup truck.

MOTION #24 - 082

CLR. STONE/DM SKINNER

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS**CORRESPONDENCE**

CSNL

Mayor Coombs tabled a Community Sector Council of NL newsletter dated April 3.

PMA

Mayor Coombs tabled the following correspondence from the Professional Municipal Administrators:

A). Professional Municipal Administrators Press Release and Convention Update dated March 15.

B). Professional Municipal Administrators Member Bulletin dated March 22.

Municipalities NL

Mayor Coombs tabled the following correspondence from Municipalities NL.

A). MNL infoNote dated March 11 regarding several topics.

B). MNL media release dated March 14 focusing on Fiscal Stability.

C). MNL infoNote dated March 19 regarding several topics.

D). MNL Media Release dated March 21 on the province's commitment to Municipal Fiscal Stability.

E). MNL Media Release dated March 21 regarding the Provincial Budget for MNL members.

F). MNL Notice – 2024 Conference, Trade Show and AGM Location changed to Gander.

G). MNL infoNote dated April 3 regarding several topics.

H). MNL infoNote dated April 8 regarding several topics.

I). MNL memo dated April 5 regarding offer to members from Belairdirect.

Tourism, Culture, Arts,
& Recreation

Mayor Coombs tabled correspondence from Active NL advising that applications are now being accepted.

RCMP

Mayor Coombs tabled correspondence from the RCMP regarding body-worn cameras for RCMP Officers.

MPA

Mayor Coombs tabled an approval letter from MPA advising of the funding of \$16,323.03 under the Accessible Communities Grant.

CORRESPONDENCE cont'd

Dept. of Environment & Climate Change	Mayor Coombs tabled correspondence from the Department of Environment and Climate Change advising of the Spring 2024 Operator Education Seminars.
Steve Crocker, MHA	Mayor Coombs tabled an approval letter from the Honorable Steve Crocker announcing \$2500 from the Confederation 75 Celebration Grant Program.
Dept. of Justice & Public Safety	Mayor Coombs tabled an update & acceptance letter for the 2023/2024 Fire Protection Vehicles Cost Shared Program, Project No. FES-NL230007.
Carbonear Collegiate	Mayor Coombs tabled a donation request letter from the Carbonear Collegiate for Safe Grad 2024. Referred to Finance.
Ronald McDonald House Charities NL	Mayor Coombs tabled a donation request letter from Ronald McDonald House Charities NL. Referred to Finance.
Town of Victoria	Mayor Coombs tabled a letter from the Town of Victoria with questions pertaining to off road vehicle usage on Town designated routes/roads. Motioned for the Town Manager to write the Town of Victoria advising that the Town of Harbour Grace has no policies in place at this time regarding off-road vehicle usage. MOTION #24 - 083 CLR. ROGERS/DM SKINNER MOTION CARRIED UNANIMOUSLY
MMSB	Mayor Coombs tabled an update on woodchipper from the MMSB. Referred to Finance.
Take Charge NL	Mayor Coombs tabled correspondence from Take Charge NL regarding the 2024 Town Challenge.
Josh Elyk	Mayor Coombs tabled correspondence from Josh Elyk regarding a Farm Market Business Proposal. Referred to Finance.
Gary Summers	Mayor Coombs tabled correspondence from Gary Summers regarding his Magic and Hypnosis Summer Tour 2024. Referred to the Civic Events Liaison.
Building Permits	Mayor Coombs tabled the following building permit applications: A). 7 – 11 Doyles Road. – 40 x 36 ft house and garage. B). 151 Water Street. – 14 x 6 ft deck. Referred to Housing/Zoning.
Business Permits	Mayor Coombs tabled the following business permit applications: A). 104 Water Street. – Flee Market/Yard Sale B). 60 – 64 Bannerman Lake Road. - Coffee/garden shop. C). 9 – 35 Cottage Lane. – Dog Boarding, Daycare, Grooming Facility. Referred to Housing/Zoning.
Accessibility Plan 2024/26	Mayor Coombs tabled the completed Accessibility Plan 2024/2026.
Proclamations	Mayor Coombs tabled the following proclamations. A). April 7, Green Shirt Day, to honor the legacy of Humboldt Broncos player Logan Boulet and organ donation. Mayor Coombs advised that himself and EDO, Matthew McCarthy, had already preceded with the proclamation on April 7, as it took place before the date of the Council meeting. B). May 17 as the International Day Against Homophobia and Transphobia. Referred to Finance.
Environment and Climate Change	Mayor Coombs tabled correspondence from the Department of Environment and Climate Change outlining the flood mapping for Conception Bay.
Academic Island International	Mayor Coombs tabled correspondence from Academic Island International requesting host families for international students for the Carbonear Collegiate, Ascension Collegiate, Roncalli, and Laval school districts.
Volunteer Week NL	Mayor Coombs tabled correspondence regarding Volunteer Week Reception on April 17 at 12 noon at the HFVFB Social Building.

Emily Haire	Mayor Coombs table a letter from Emily Haire requesting the installation of a speed bump at 17 Fisherman's Road. Referred to Public Works.
Pirates to Pilots Festival	Mayor Coombs tabled a letter from the Pirates to Pilots Festival committee seeking assistance from other committees and volunteers. RSVP by March 28.
NLCA	Mayor Coombs tabled correspondence from the Newfoundland and Labrador Construction Association advising of the CCDC Seminars 2024 being held on May 13 at the NLCA Office.
NLCA	Mayor Coombs tabled correspondence from the Newfoundland and Labrador Construction Association advising of the NLCA Build 2024 Expo. May 8 – 9, 2024, at the Jack Byrne Regional Sport and Entertainment Centre.
Kristi Barteau	Mayor Coombs tabled a letter from Kristi Barteau inquiring about land at 456 Southside Road. Referred to Public Works.
Shawn Roche All Clear Asphalt	Mayor Coombs tables a letter from Shawn Roche requesting to be added to tender for road sweeping/line painting/crack sealing/pothole repair. Referred to Public Works.
Myles Gosse	Mayor Coombs tabled correspondence from Myles Gosse seeking bookings for his band "On the Rocks" for upcoming festivals for this summer.
ERSB	Mayor Coombs tabled correspondence from the Eastern Regional Service Board regarding an invitation and guidelines for the 2024 Community Cleanup Program. Referred to the Civic Events Liaison.
Luke Reynolds	Mayor Coombs table a letter from Luke Reynolds regarding the effects of climate change on Riverhead and concerns of its residents. Referred to Public Works. A detailed discussion was held by council to discuss climate change and what municipalities can do or cannot do, and how the Town of Harbour Grace Strategic Plan ties in with the area of Riverhead and this topic.

COMMITTEE REPORTS

CAPITAL & PUBLIC WORKS COMMITTEE

Jamie's Way	Deputy Mayor Skinner announced, with the continued support of Member Pam Parsons, Jamie's Way will be repaved this coming construction season.
Kane's Road	Deputy Mayor Skinner advised that the committee met with the residents that live on Kane's Road and discussed their concerns with the condition of this road. He informed the residents and council that the necessary repairs would be done this spring to bring the road to good condition, the culvert will be examined for repairs, and the gas tax money will be used for paving the roads. Deputy Mayor Skinner added that the worst roads in the town will be first for paving.
Riverhead Improvement Committee	Deputy Mayor Skinner thanked the Riverhead Improvement Committee for their interest and concerns, but as a council, we look at every area of town to see where work needs to be done. The Public Works Superintendent will investigate the problematic areas in Riverhead and bring a report back to Council.
Speed Bump	Deputy Mayor Skinner advised that the Public Works Superintendent investigate the request for a speed bump at 17 Fisherman's Road and bring a recommendation back to Council.
456 Southside Road	Deputy Mayor Skinner advised that several years ago there was a limit set for the number of people allowed on the well system in that area and will verify with the Public Works Superintendent if the well system has reached that limit as it would create problems if it were to exceed the limit. Once the information is verified, the person wishing to buy the piece of land will be notified.
Luke Reynolds	Deputy Mayor Skinner thanked the resident for his concern regarding climate change and what effects it could have on the Riverhead area. He explained that this issue is something that the Town cannot do on its own and is working with the provincial government for funding to help cover the costs of improvement with infrastructure in relation to climate change and other factors.

FINANCE COMMITTEE

Woodchipper	Councillor Stone reported that Council received three bids for the woodchipper. 1. HalMeg Services Ltd. - \$9,002.00 2. HalMeg Services Ltd. - \$11,181.00 3. DEL Equipment Ltd. - \$13,777.00 Motioned to accept the bid from HalMeg Services Ltd. in the amount of \$9,002.00, HST included for the woodchipper. MOTION #24 – 084 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY Motioned that Council pay the 20% partnership share of the Woodchipper purchase in the amount of \$1,804.00 from the Land Sale GIC account. MOTION #24 – 085 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Supplementary Assess.	Motioned that the Supplementary Tax Assessments be prorated from and including the month on the supplementary assessment. MOTION #24 – 086 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
Accessible Communities Grant	Motioned that Council accept the \$16,323.03 funding grant under the Accessibility Communities Grant and that the Town's Partnership Share be taken from the Land Sale GIC Account. MOTION #24 – 087 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Safe Grad	Motioned that the Council donate \$50.00 to the Carbonear Collegiate's Safe Grad as per the Town's donation policy. MOTION #24 – 088 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Ronald McDonald House Charities NL	Motioned that Council donate \$50.00 to Ronald McDonald House as per the Town's donation policy. MOTION #24 – 089 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
Proclamation	Motioned that Council proclaim May 17, 2024, as International Day Against Homophobia and Transphobia. MOTION #24 – 090 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Otterbury School	Motioned that the EDO provide Take Charge NL with the required information to request a rebate on the Otterbury School's insulation cost. MOTION #24 – 091 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
Town Office Heating System	Motioned that Council accept the only bid received on the "Roof Top Heating System" of the Town Council Office in the amount of \$29,410.00 + \$4,411.50 HST totalling \$33,821.50, to be taken from the gas tax, and that the successful bidder, Kool Freez Refrigeration Ltd., be instructed to install the "York" Roof Top Heating System. MOTION #24 – 092 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Wi-Fi	Motioned that the EDO be directed to have Wi-Fi installed at the Otterbury School House in the amount of \$3104.28 over a three-year contract, which is to be taken from the partnership fund Land Sale GIC account. MOTION #24 – 093 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY

FINANCE COMMITTEE cont'd

	Councillor Stone noted that Council has instructed the Finance Committee to set up a rental system charge for the use of that building and other buildings to offset the cost of operations for the buildings over time.
10% Admin. Fee	Motioned that 10% of a successful bidder's 10% down payment of a tender be retained as an administration fee in the event the successful bidder decides not to follow through on that purchase. This policy shall be stated in the call for tender process. MOTION #24 – 094 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
HGVFB	Motioned to support the Harbour Grace Volunteer Fire Brigade's request to purchase four (4) sets of bunker gear, but the applicant's percentage of cost shall come from the Brigade's 2024 budget. MOTION #24 – 095 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
DCHGCC Doors	Motioned that the DCHGCC doors be repaired at the lowest cost quoted, \$25,672.60 HST included, and that Council shall use the increase in Municipal Operation Grant announced in the Government's 2024 Budget. MOTION #24 – 096 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
CAS Proposal	The Town Manager noted that the aluminum doors would be replaced with steel doors. Motioned that Council direct the EDO to make application to CBDC for a CAS Proposal to develop three advertising "roll up banners" and a Town Welcoming Package. The Town's partnership share shall be taken from the Land Sale GIC account in the amount of \$2,626.85. MOTION #24 – 097 CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
CBNSC Donation	Motioned to donate \$50.00 to the CBNSC Annual Ice Show as per the Town's donation policy. MOTION #24 – 098 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
Tender Arctic Cat Quad	Councillor Stone advised that five bids were opened at the Council Office on Friday, March 29, regarding the tender for the 2014 Arctic Cat Quad as follows: Randy Wrice - \$1401.00 Graham Davis – \$1500.00 Gordon Stone – \$1557.00 Kevin Lynch - \$1800.00 Charles Pike - \$2650.00 Motioned that the Town accept the bid from Mr. Charles Pike in the amount of two thousand, six hundred fifty dollars and zero cents (\$2650.00). MOTION #24 – 099 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY Councillor Stone reported that the DCHGCC Income Expense Statement for this month opened with a positive total of \$47, 946.64, and after the HST payment of \$35,220.67 was paid by the centre's income, it showed a positive balance of \$12,725.97 on account. He added that money taken in for summer events will go towards summer expenses. Councillor Stone advised that the following recommendations will be deferred to the next regular council meeting regarding the repainting of the lines on the DGHGCC parking lot, the cost of getting the Zamboni emissions under control as it frequently sets off the alarms at the centre, having an EV Charger installed at the DCHGCC for the 2025 budget year, and as directed by Council, to set rental fees for use of the Town's properties such as DCHGCC, the Train Station, the Otterbury Schoolhouse, etc., to offset the operational costs of those buildings. He added that the Finance Committee, along with the Public Works, have been directed by Council to investigate the cost of having a leak detection analysis done on the town's water line system as there is significant water leakage somewhere in the system and hopes to have a report to present to council soon.

EXECUTIVE COMMITTEE OF COUNCIL

No Report

BUSINESS/ECONOMIC DEVELOPMENT COMMITTEE

Councillor Rogers gave a report that highlighting that soccer nets have been ordered, funding applications has been submitted to Active NL, the Otterbury School House has received \$2500.00 from Celebrate NL, and the remaining funds from the New Horizon for Seniors program will be used towards the engineering drawings for the new accessibility ramp. He noted that the new conservation signage has been erected on Jamie's Way and new brochures are available promoting conservation efforts. An application has been submitted to host a session on constructing wooden bird habitats at the Otterbury Schoolhouse, and the Town will participate in the Communities in Bloom.

HGOI

Motioned to write a letter to Mr. Sullivan of Harbour Grace Ocean Industries offering support of a controlled access on Beach Hill. Harbour Grace Ocean Industries must obtain and provide to the Town of Harbour Grace, support from the Department of Fisheries, Forestry, and Agriculture, private owners, and Crown Lands. The Harbour Grace Volunteer Fire Brigade must be provided with a key or card pass allowing access. Harbour Grace Ocean Industries will be responsible for snow clearing.

MOTION #24 – 100**CLR. ROGERS/DM SKINNER****MOTION CARRIED UNANIMOUSLY****HOUSING/ENVIRONMENT/SANITATION COMMITTEE**

Motioned to defer the building application submitted by Scott and Colleen Cleary to build a 40 x 36 ft house and garage at 7 – 11 Doyle's Road, until the next council meeting as additional information must be reviewed.

MOTION #24 – 101**CLR. ROGERS/CLR. STONE****MOTION CARRIED UNANIMOUSLY**

Motioned to approve the building application submitted by Virginia Mak to build a 14 x 6 ft deck at 151 Water Street following all town and government guidelines and regulations.

MOTION #24 – 102**CLR. ROGERS/DM SKINNER****MOTION CARRIED UNANIMOUSLY**

Motioned to approve the business application submitted by Brian Callahan for a Flee Market at 104 Water Street. No "Discretionary Use" advertisement is required as the application is within the Town Zone; however, the applicant must pick up a Commercial Occupancy Permit at a cost of \$50.00 and will be charged a business tax on a go forward basis.

MOTION #24 – 103**CLR. ROGERS/CLR. STONE****MOTION CARRIED UNANIMOUSLY**

Motioned to defer the business application submitted by Jamie Dart and Billy Sutton for a coffee/garden shop at 60 – 64 Bannerman Lake Road, until the next council meeting. A Discretionary Use notice is to be placed in The Shoreline for two weeks at the applicant's expense.

MOTION #24 – 104**CLR. ROGERS/DM SKINNER****MOTION CARRIED UNANIMOUSLY****HOUSING/ENVIRONMENT/SANITATION COMMITTEE cont'd**

Motioned to defer the business application submitted by Terri Lynn Meadus for a dog boarding, daycare, & grooming facility at 9 – 35 Cottage Lane, until the next council meeting. A Discretionary Use notice is to be placed in The Shoreline for two weeks at the applicant's expense.

MOTION #24 – 105**CLR. ROGERS/CLR. STONE****MOTION CARRIED UNANIMOUSLY****TOURISM & HERITAGE**

No Report

PARKS & RECREATION

Councillor Rogers advised that the Committee will be in contact with O'Neill's Garden Center, David Evans, and Brad Baker, to discuss and request quotes for the repairs to the grounds of the Softball field at Moriarity Park. It is hoped that this revitalization can be completed for use for this summer and for the CBN Dog Show being held August 8 -10th.

JOINT COUNCIL LIAISON

Mayor Coombs advised that a meeting is scheduled for April 25, 2024.

FALL FAIR LIAISON

No Report

DCHGCC LIAISON

Councillor Rogers reported that the DCHGCC hosted two successful provincial hockey tournaments, the Minor Hockey NL U13-J, and the U15-I Provincial Tournaments from April 1 - 6, 2024. April was a busy month with bookings and the ice is scheduled to be off at the end of the month. He advised that the Great Benjamin Circus will be putting off shows at the facility and details will be provided as soon as they become available. The summer ball hockey program at the DCHGCC is scheduled to begin in May and on July 20 -21, the 1st Street Jam Ball Hockey Tournament will be held at the DCHGCC parking lot.

Councillor Rogers advised that there has been considerable damage done to the walls of the DCHGCC and signage has been placed throughout the facility prohibiting the use of pucks and sticks at the back of the facility.

CIVIC EVENTS/EARHART 50+ LIAISON

Councillor Stone reported that the Winter Carnival and the Breakfast with the Easter Bunny was a huge success and continued with a list of upcoming events that are scheduled to take place throughout the summer such as a late spring "Kettle's On Breakfast" for June 1st, Canada Day celebrations and fireworks on July 1st, the opening of the Otterbury School House, Roger Pike Memorial, and the Kite Festival during the Pirates to Pilots celebrations. Councillor Stone added that the committee has applied to Active NL Grant in hopes of obtaining funding for recreation equipment for outside activities at events.

Councillor Stone reported that the Earhart 50+ Club will start the Happy Feet Walks this Wednesday April 17, Line Dancing is the second and last Thursday of the month, a \$1000.00 grant was received from the Eastern Regional Wells Coalition, a workshop is planned in May involving setting up vegetable growing boxes, and the club currently has a membership of 69 people that continues to grow.

FIRE DEPT. LIAISON

Councillor Rogers reported that the Brigade's Wednesday night practice sessions are ongoing, and water rescue training was held on April 6. Several successful fundraisers took place such as the Annual Steak & Egg Breakfast, the Annual William Martin Dart Tournament, and the Ladie's Charity Dart Tournament. Councillor Rogers advised a donation of \$100.00 was received from the Community Sector Council to help with the Volunteer Week Luncheon held on April 17 and he added that the Brigade is currently seeking individuals to become a member of the Harbour Grace Fire Brigade.

BRISTOL'S HOPE LIAISON

No Report

COMMUNITY EVENTS LIAISON

Deputy Mayor Skinner advised that the newly formed committee, which is ran by Cheryl McCarthy, Ashley Janes, The Town Manager, and himself, is responsible with advising the town of events and special occasions.

TOWN MANAGER REPORT

Tabled

Motioned to adopt the Town Clerk's Financial Report as presented.

MOTION #24 - 106

CLR. STONE/DM SKINNER

MOTION CARRIED UNANIMOUSLY

EDO REPORT

Tabled

Motioned to adopt the EDO report as presented.

MOTION #24 - 107

CLR. ROGERS/CLR. STONE

MOTION CARRIED UNANIMOUSLY

PUBLIC WORKS REPORT

Tabled

Motioned to adopt the Public Works Superintendent's Report as presented.

MOTION #24 - 108**DM SKINNER/CLR. STONE****MOTION CARRIED UNANIMOUSLY****DCHGCC REPORT**

Tabled

Motioned to adopt the DCHGCC report as presented.

MOTION #24 - 109**CLR. ROGERS/DM SKINNER****MOTION CARRIED UNANIMOUSLY****COUNCILLORS SUGGESTIONS/CONCERNS**

Councillor Stone thanked the JCP Workers, under the leadership of Mr. Dave Regular, for the quality of work that was done on the Otterbury School House.

Deputy Mayor Skinner stated that he was impressed with the DGHGCC report and financial statement. He thanked the councillors involved, the Town Manager, and Stadium Superintendent for their hard work and dedication to making that happen.

Mayor Coombs reminded of the Awards Banquet on April 25, and he congratulated the Royal Canadian Legion on the renovations to their facility. He noted that due to the unveiling of the Tomb of the Unknown Soldier on July 1, 2024, in St. John's, the Memorial Day wreath laying ceremony in Harbour Grace will be held on June 30.

Next regular meeting of Council is tentatively scheduled for 7:00 pm on Monday, May 13, 2024.

ADJOURNMENT

Motioned to adjourn the regular meeting of Council at 8:27 pm.

MOTION #24 - 110**CLR. ROGERS/DM SKINNER****MOTION CARRIED UNANIMOUSLY**

Confirmed:

Don Coombs, Mayor

sb

Amy Dwyer, Town Clerk/Manager