

TOWN OF HARBOUR GRACE

Minutes of a regular meeting of the Town of Harbour Grace Council, held in the Town Hall via Zoom,
May 23, 2023, at 7:00 PM

<i>Members Present</i>	Mayor	Don Coombs
	Deputy Mayor	Keith Skinner
	Councillors	Lee Rogers
		Brendan Chafe
		Terry Barnes
<i>Staff Present</i>		Gordon Stone
		Randy Wrice
	Town Clerk/Manager	Amy Dwyer
	Admin. Assistant	Sherrie Best
	Economic Development Officer	Matthew McCarthy
Minutes:	Mayor Coombs called the meeting to order at 7:00 pm.	
	Mayor Coombs called for a motion to adopt the regular council meeting minutes of April 25, 2023.	
	Councillor Chafe stated that there was a mistake in Motion #23 – 118, stipulation 3, where it reads, Bren Art Inc. must bring the road to asphalt pavement prior to the construction of any structures, dwellings, and/or site work. It should read, Bren Art Inc. must bring the road to rolled in Class “A” crushed stone prior to any construction of structures, dwellings, and/or site work.	
	Motioned to amend Motion #23 – 118, stipulation 3, to read, Bren Art Inc. must bring the road to rolled in Class “A” crushed stone prior to the construction of any structures, dwellings, and/or site work.	
	MOTION #23 – 135	CLR. CHAFE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY
Regular Meeting April 25, 2023	Motioned to adopt the regular council meeting minutes of April 25, 2023, as presented.	
	MOTION #23 - 136	CLR. ROGERS/DM SKINNER MOTION CARRIED UNANIMOUSLY
	Mayor Coombs announced regrets from Councillor Barnes that he will be late joining tonight’s meeting.	
	BUSINESS ARISING FROM MINUTES	
	Land Tax Sale	Mayor Coombs advised that Council is waiting for finalities from Municipal and Provincial Affairs as everything is now in place and announced that Barry Clarke Real Estate has agreed to do the fair market value for the fee that was presented in the previous council meeting.
Tender for Loader	Referred to Finance.	
	Bannerman River Bridge	Mayor Coombs advised that he had spoken to the Department of Engineering, and it is not forthcoming that the bridge will be replaced. Mayor Coombs asked the chair of the Public Works committee, Deputy Mayor Skinner, to meet with Assistant Fire Chief, Paul Ash, the public works superintendent, and the town manager to look at the alternative route and bring a recommendation back to the Council.
Concerned Citizen	Mayor Coombs clarified that the worker was accessing town property and not personal use. He also mentioned that, as a rule, any letters submitted to the Town to be addressed by the Council should be signed.	
Ken McDonald, MP	Mayor Coombs advised that the Local Food Infrastructure Fund, a project funded by the Federal Government, is now accepting applications for not-for profit organizations, municipal and regional governments, and Indigenous organizations. Deadline to apply is May 31, 2023.	

NEW BUSINESS

- Harbour Authority** Mayor Coombs advised that the Harbour Authority replied to correspondence sent to them from the Council with regards to the installation of the water metre. He apologised for the misunderstanding and clarified that the installation of the water metre “may be” installed at the cost of the owner not “shall be” installed at the cost of the owner. Referred to Public Works Committee where it will be further clarified in the report.
- Summer Schedule** Mayor Coombs announced that effective June 1, 2023, the town office summer hours are 8:30 am to 4:00 pm, Monday to Friday. The Town Council meetings are as follows: June 19, July 17, August 21, and September 18, 2023. That does not mean that the committees of council are not working. Decisions and ratifications will still be made at regular council meetings. If an emergency does arise, a special meeting of council will be called and handled in a professional manner by the Town of Harbour Grace.

CORRESPONDENCE

- Building Lot, Bristol’s Hope** **a)** Mayor Coombs tabled a building and development application submitted by Thomas Harris for a 33’ x 20’ house at Bristol’s Hope Road, Bristol’s Hope. Referred to Housing/Zoning.
b) Mayor Coombs tabled a building and development application submitted by Thomas Harris for a 40’ x 25’ house at Bristol’s Hope Road, Bristol’s Hope. Referred to Housing/Zoning.
- MNL** Mayor Coombs tabled correspondence from Municipalities NL informing us that Johnson Insurance scholarship applications are now open.
- Grant Match** Mayor Coombs tabled correspondence from Grant Match informing that the Housing Accelerator Fund, which aims to provide financial support to local governments, is now accepting applications.
- Municipal & Prov. Affairs** Mayor Coombs tabled correspondence from Municipal & Provincial Affairs to remind municipalities of the due date for upcoming Community Sustainability Partnership records and documents. Referred to the Town Clerk/Manager.
- Eastern Safety Services** Mayor Coombs tabled correspondence from Eastern Safety Services informing municipalities of the training schedule for the summer months.
- Crown Lands #161173** Mayor Coombs tabled correspondence from the Department of Fisheries, Oceans, & Agriculture regarding the Crown Land application #161173. Referred to Housing/Zoning.
- PMA** Mayor Coombs tabled correspondence from the Professional Municipal Administrators regarding the Municipal Administrator Awards and Convention deadlines.
- Health Canada** Mayor Coombs tabled correspondence from Health Canada warning parents and caregivers about the risk of water beads if swallowed by children.
- BBTA** Mayor Coombs tabled correspondence from Breaking Barriers Together Association regarding the MCC Report and how it affects our policing in municipalities and rural communities.
- Make a Wish Canada** Mayor Coombs tabled a donation request from Make a Wish Canada. Referred to Finance.
- Municipal & Prov. Affairs** Mayor Coombs tabled a letter from Minister Howell, MHA, regarding regional community collaboration and service sharing.
- Immaculate Conception Parish** Mayor Coombs tabled a letter from the Immaculate Conception Parish regarding the renewal of the annual lease for St. Francis Field which expires April 30, 2025. Mayor Coombs informed residents that the Town is supportive in maintaining the St. Francis Field for our present and future generations. A meeting is set with Mr. Pembroke, the chair for the parish committee, on May 29, 2023, at 7:00 pm in the council chambers.
Councillor Chafe reiterated his support for the Town to maintain its ownership for St. Francis Field.
- Gov.NL, Lands Office** Mayor Coombs tabled correspondence from Eastern Regional Lands Office regarding the proposed Conservation Area Lookout and Crown Lands Application. Referred to Housing/Zoning.
- MMSB** Mayor Coombs tabled correspondence from the Multi-Materials Stewardship Board advising of the compost bin giveaway.

CORRESPONDENCE cont'd

Ronald McDonald House	Mayor Coombs tabled a donation request from Ronald McDonald House Charities NL. Referred to Finance
MNL	Mayor Coombs tabled correspondence from the Municipalities NL advising of the Municipal Symposium and the Economic Developers Conference happening May 24 – 25 in Bonavista.
Dept. of Fisheries, Forestry & Agriculture	Mayor Coombs tabled an application for Crown Land, #161139, submitted by the Town of Harbour Grace for the land next to the Otterbury Schoolhouse. Referred to Housing/Zoning.
170 Southside Road	Mayor Coombs tabled a building application submitted by Maurice Lahey and Sherry Butt, for a 30' x 30' garage at 170 Southside Road. Referred to Housing/Zoning.
Dept of Fisheries, Forestry & Agriculture	Mayor Coombs tabled a decision letter from Eastern Regional Lands Office regarding the Crown Lands Application #16114 at Southside Road. Referred to Housing/Zoning.
MNL	Mayor Coombs tabled correspondence from Municipalities NL and Professional Municipal Association regarding the Provincial Government's approach to regionalization.
MNL	Mayor Coombs tabled late correspondence from Municipalities NL advising of Municipal Awareness Week 2023, which was May 8 - 12. Mayor Coombs called for a motion to declare May 29 – June 2, 2023, as Municipal Awareness Week in the Town of Harbour Grace. MOTION #23 – 137
	CLR. ROGERS/CLR. WRICE MOTION CARRIED UNANIMOUSLY
AECENL	Mayor Coombs tabled correspondence from the Association of Early Childhood Educators of NL requesting to proclaim the week of May 28 th – June 3 rd , 2023, as Early Childhood Educators Week. MOTION #23 – 138
	CLR. WRICE/CLR. CHAFE MOTION CARRIED UNANIMOSLY
NLMEB	Mayor Coombs tabled correspondence from the Newfoundland and Labrador Municipal Employee Benefits notifying that the Annual General Meeting will be held on June 14, 2023, in Gander.
313 Water Street	Mayor Coombs tabled a building application submitted by Howard Brokenshire to build a 12' x 21' deck attached to an existing house and an 8' x 10' shed at 313 Water Street. Referred to Housing/Zoning.
46 Cooper Corner Rd.	Mayor Coombs tabled a building application submitted by Rodney & Renee Hunt to build a 24' x 32' garage at 46 Cooper Corner Road. Referred to Housing/Zoning.
6 McNeil Place	Mayor Coombs tabled a building application submitted by Robert White to build a porch onto an existing house at 6 McNeil Place. Referred to Housing/Zoning.
438 Water Street	Mayor Coombs tabled a building application submitted by David Oxford to build a 24' x 16' garage at 438 Water Street. Referred to Housing/Zoning.
589 Carbonear RCACS	Mayor Coombs tabled an invitation to attend the 69 th Annual Ceremonial Review and Banquet of 589 Carbonear Royal Canadian Air Cadets Squadron to be held on May 28, 2023. Mayor Coombs confirmed that Deputy Mayor Skinner and his wife, Jocelyn, will be attending the ceremony and the banquet on behalf of the Town of Harbour Grace.
MNL	Mayor Coombs tabled correspondence from Municipalities NL regarding the Housing Accelerator Fund.
158 Water Street	Mayor Coombs tables a letter from a business at 158 Water Street advising of its closing date. Referred to Finance.
Gov. NL	Mayor Coombs tabled a letter of support from Jonathan Sharpe, Municipal Habitat Stewardship Program Coordinator, Dept. of Fisheries, Forestry and Agriculture, for the Crown Land Application (E-161114) to develop a walking trail and bird blind along the Southside Road. Referred to Housing/Zoning.
Carbonear Collegiate	Mayor Coombs tabled a donation request from Carbonear Collegiate to help support their Safe Grad for the Graduating Class in June 2023. Referred to Finance.

CORRESPONDENCE cont'd

Kids Help Phone	Mayor Coombs tabled a donation request from the Kids Help Phone. Referred to Finance.
Run the Rock	Mayor Coombs tabled a donation request from Run the Rock, NL, a run relay- style fundraiser across the province, in aid of Make a Wish Canada. Referred to Finance.
PMA	Mayor Coombs tabled correspondence from the Professional Municipal Administrators regarding an updated convention schedule for the 51 st Annual Convention & AGM and the board nomination results. Referred to Finance.
526-528 Harvey Street	Mayor Coombs tabled a letter from Brian & Nancy Hounsell requesting for 526-528 Harvey Street be changed from commercial zone to residential zone. Referred to Housing/Zoning.
Alex Verge	Mayor Coombs tabled a letter from Alex Verge requesting permission to move his mobile takeout business, Crispy Fried Chicken, from 17 Garland Street to the west side of the Spirit of Harbour Grace Park. Referred to Housing/Zoning.
12 Main Rd Bristol's Hope	Mayor Coombs tabled a building application submitted by Grant Davis, for a 25' x 15' out building to house a Jacuzzi at 12 Main Road, Bristol's Hope. Referred to Housing/Zoning.
Terry Fox Run	Mayor Coombs tabled a letter from Maureen Robinson, coordinator for the Terry Fox Run Committee, requesting for the Town of Harbour Grace to donate the cost for the purchase of eight t-shirts, as previously done in the past. Referred to Finance.

COMMITTEE REPORTS**CAPITAL & PUBLIC WORKS COMMITTEE**

Bannerman River Bridge	Deputy Mayor Skinner advised that the public works superintendent, and the town clerk/manager will look at the Bannerman River Bridge and bring a recommendation back to council. Deputy Mayor Skinner received a report on roads that are to be paved this year in the Town. The Committee will review the report, and a motion will be made with a list of roads that will be done. Deputy Mayor Skinner reported that the sewer pump station, 17-GI-223-00004 (2022C), in Riverhead is ready to go to tender and the ongoing construction of the Sanitary Storm and Sewer Outfall LeMarchant Street is moving along and hopes to be completed in the next three to four weeks. Deputy Mayor Skinner advised that the committee received a letter from a resident on Harvey Street concerning the amount of water running from another property onto their property and into their basement. This property belongs to the Department of Infrastructure and Transportation and the letter will be forwarded to that provincial government department. Deputy Mayor Skinner informed that the committee is waiting to get prices on the water meter from several companies. Once the process is complete, the committee will then decide when it will be installed.
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Counsellor Barnes joined the meeting at 7:30 pm.

FINANCE COMMITTEE

158 Water Street	Motioned to accept the email letter dated April 11, 2023, from MB Holdings Co. Inc. at 158 Water Street, Harbour Grace, account #MBHO.001 stating it closed its Airbnb from this location on August 31, 2022. MOTION #23 – 139 CLR. STONE/CLR. CHAFE MOTION CARRIED UNANIMOUSLY
Carbonear Collegiate	Motioned that the Town of Harbour Grace donate \$50.00 to Carbonear Collegiate 's Safe Grad 2023 as per the Council's Donation Policy. MOTION #23 – 140 CLR. STONE/CLR WRICE MOTION CARRIED UNANIMOUSLY
Kids Help Phone	Motioned that the Town of Harbour Grace donate \$50.00 to Kids Help Phone as per Council's Donation Policy. MOTION #23 – 141 CLR. STONE/CLR. ROGERS MOTION CARRIED UNANIMOUSLY

FINANCE COMMITTEE cont'd

PMA	Motioned that the Town Manager attend the Professional Administrators 51 st Annual Convention being held June 13-15, 2023, in Gander. MOTION #23 – 142	CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
Make a Wish Canada	Motioned that the Town of Harbour Grace decline the donation request from Make a Wish Canada as the Town only donates locally as per the Town's Donation Policy. MOTION #23 – 143	CLR. STONE/CLR RIGERS MOTION CARRIED UNANIMOUSLY
Ronald McDonald House	Motioned that the Town of Harbour Grace decline the donation request from Ronald McDonald House Charities NL as the Town only donates locally as per the Town's Donation Policy. MOTION #23 – 144	CLR. STONE/CLR BARNES MOTION CARRIED UNANIMOUSLY
Run The Rock	Motioned that the Town of Harbour Grace decline the donation request from Run the Rock as the Town only donates locally as per the Town's Donation Policy. MOTION #23 – 145	CLR. STONE/CLR. CHAFE MOTION CARRIED UNANIMOUSLY
Canteen Service	Councillor Stone advised that three bids were received for the operation of a canteen service at the Danny Cleary Harbour Grace Community Centre. Motioned that Council accept the bid from Rod Reynolds in the amount of \$1500/month (heat/light and HST included). MOTION #23 – 146	CLR. STONE/CLR. BARNES MOTION CARRIED UNANIMOUSLY
Terry Fox Run	Councillor Chafe informed the public that the decision was based solely on the financial well being of the arena, and the highest bid was accepted. Motioned that the Town of Harbour Grace continue its donation policy and cover the cost of the Terry Fox t-shirts in the amount of \$200.00 MOTION #23 – 147	CLR. STONE/CLR. BARLNEs MOTION CARRIED UNANIMOUSLY...
4WD Dump Truck	Motioned that the Town of Harbour Grace write Minister Krista Lynn Howell and request permission to purchase a 4WD Truck with regular cab and hydraulic dump box in the amount of \$124,279.50 MOTION #23 – 148	CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
	Motioned that the Town of Harbour Grace borrow by way of Canada Prime from Canadian Imperial Bank of Commerce an amount not exceeding one hundred and twenty four thousand two hundred seventy nine dollars and fifty cents (\$124,279.50) repayable in full by Council and amortized over a ten year period. The said loan is to be used to purchase a new 4WD truck with regular cab and hydraulic dump box. MOTION #23 – 149	CLR. STONE/DM SKINNER MOTION CARRIED UNANIMOUSLY
	Motioned that the Town of Harbour Grace cover the insurance cost of our partners, Harbour Grace Board of Culture, Innovation and Business Inc. related to their using Town property to hold their meetings. MOTION #23 – 150	CLR. STONE/CLR WRICE MOTION CARRIED UNANIMOUSLY
	Mayor Coombs clarified that traditionally this would not be approved by Council, but pointed out that the HGBCIB Inc. has done much work for the Town of Harbour Grace. Councillor Stone added that the HGBCIB has helped the Town receive \$40,000.00 toward the Cultural Lane Development and worked very closely with them to put off a week of celebrations for Come Home Year.	

FINANCE COMMITTEE cont'd

Councillor Stone advised that the DCHGCC manager has given Council a report on the revenue/expenses for the month of March and April. March showed an income of \$1,364.67 and April a loss of \$-21,729.09.

EXECUTIVE COMMITTEE OF COUNCIL No Report**BUSINESS/ECONOMIC DEVELOPMENT COMMITTEE**

Councillor Rogers provided council with the Committee's report noting that applications have been submitted, including ACOA and the Department of Industry Energy and Technology to help fund the proposed channel dredging project, and Department of Immigration, Population Growth, and Skills, JCP for upgrades at the Otterbury School, and age friendly Newfoundland and Labrador communities program also for upgrades to the Otterbury Schoolhouse.

Councillor Rogers noted that registration is ongoing for the 2023 Community Garden and thanked volunteers that helped with the Estuary clean up.

Counsellor Rogers informed that the Pirates to Pilots Festival will take place from July 21 – 30, 2023 and

HOUSING/ENVIRONMENT/SANITATION COMMITTEE

Bristol's Hope Road Motioned to approve the building application submitted by Thomas Harris, for the erection of a 32' x 20' house, located on Bristol's Hope Road, Bristol's Hope, as per the attached survey with a 10% variance on the frontage of the property, and subject to:

1. All Town development standards.
2. All necessary Government permits and/or regulations.
3. Water and septic approval from Service NL.

MOTION #23 - 151**CLR. CHAFE/CLR. WRICE****MOTION CARRIED UNANIMOUSLY**

Bristol's Hope Road Motioned to approve the building application submitted by Thomas Harris, for the erection of a 40' x 25' house only and not part of a subdivision, located ay Bristol's Hope Road, Bristol's Hope, as presented to Council. Council is exercising its discretionary authority under regulation 11, and subject to:

1. All Town development standards.
2. All necessary Government permits and/or regulations.
3. Water and septic approval from Service NL

MOTION #23 – 152**CLR. CHAFE/CLR. STONE****MOTION CARRIED UNANIMOUSLY**

After a brief discussion to clarify that the application was for a single dwelling and not a subdivision, Councillor Chafe modified his motion.

Crown Land #161173 Counsellor Chafe gave and update on Crown Land Application #161173. A letter of support from the Town has been sent to the Department and the file is being worked on.

Gov. NL, Lands Office Councillor Chafe explained that the Crown Lands Application for land for the Conservation Lookout and Otter bury Schoolhouse Park extension required more information which the EDO has done and resubmitted.

Crown Lands #161139 Councillor Chafe advised that a referral letter for application #161139 has been received from the Department of Fisheries, Forestry & Agriculture which pertains to the Otterbury Schoolhouse Park extension.

170 Southside Road Motioned to approve the building application submitted by Maurice Lahey and Sherry Butt to construct a 30' x 30' garage at 170 Southside Road, subject to all town and government regulations and guidelines.

MOTION #23 – 153**CLR. WRICE/CLR. BARNES****MOTION CARRIED UNANIMOUSLY**

Crown Lands #161114 Councillor Wrice advised that the Town has received a decision letter from the Eastern Provincial Land Office on the Crown Lands Application #161114 for the bird watching trail and lookout, was rejected due the department determining that there was previous land use from old photography.

HOUSING/ENVIRONMENT/SANITATION COMMITTEE cont'd

- 313 Water Street Motioned to approve the building application submitted by Howard Brokenshire to build a 12' x 21' deck attached to the existing house and an 8' x 10' shed at 313 Water Street. Approval is granted for the demolition permit to remove the existing dilapidated shed at the cost of the owner. Approval is granted to erect a new shed as per application following all town development standards. The new shed cannot be erected until the dilapidated shed is removed and an inspection is completed by the Town Manager. The \$100.00 demolition fee will be refunded at this time.
MOTION #23 – 154 **CLR. WRICE/CLR. STONE**
MOTION CARRIED UNANIMOUSLY
- 46 Cooper Corner Rd. Motioned to approve the building application submitted by Rodney & Renee Bristol's Hope
Motioned to approve the building application submitted by Grant Davis for a 25' x 15' shed at 12 Main Road, Bristol's Hope subject to all town and government development standards.
MOTION #23 – 156 **CLR. WRICE/CLR. BARNES**
MOTION CARRIED UNANIMOUSLY
- Councillor Chafe returned to the meeting at 8:00 pm.*
- 6 McNeil Place Motion to approve the building application submitted by Robert White for a porch extension at 6 McNeil Place following all town development standards.
MOTION #23 – 157 **CLR. ROGERS/CLR. STONE**
MOTION CARRIED UNANIMOUSLY
- 438 Water Street Motion to approve the building application submitted by David Oxford to build a 24' x 16' garage at 438 Water Street following all town development standards. This approval will only be granted once a demolition permit has been obtained to remove an existing building and the inspection has been completed by the Town Manager. Once the inspection has been completed, the \$100.00 demolition fee will be refunded, and a building permit will be issued.
MOTION #23 – 158 **CLR. ROGERS/CLR. WRICE**
MOTION CARRIED UNANIMOUSLY
- 526-528 Harvey Street Councillor Rogers stated that the Council has dealt with this piece of property in the past. Due to an active water way and flooding in the area, we will not be rezoning this property at this time.
Motioned to reject the request to rezone 526 – 528 Harvey Street from Commercial to Residential as per previous discussions by Council.
MOTION #23 – 159 **CLR. ROGERS/CLR. WRICE**
MOTION CARRIED UNANIMOUSLY
- Alex Verge Motioned to grant permission for Alex Verge to move his existing mobile take out business, Crispy Fried Chicken, from 17 Garland Street to the Spirit of Harbour Grace Park for the existing 2023 calendar year.
MOTION #23 – 160 **CLR. ROGERS/CLR. CHAFE**
MOTION CARRIED UNANIMOUSLY
- Councillor Chafe advised that street sweeping should begin within the next two to three weeks, including removal of grass from the sidewalks and noted that the Committee discussed the state of untidy properties and dilapidated buildings in the Town.

HOUSING/ENVIRONMENT/SANITATION COMMITTEE cont'd

- Dilapidated Buildings Motioned, with regards to untidy properties and dilapidated buildings, that the Town Manager send a registered letter by way of the Sheriff's Office stating that the landowner has seven days from the date of the letter received to start cleanup and 14 days to complete cleanup or to have a signed arrangement with the Town Manager to a completion date.
MOTION #23 – 161 **CLR. CHAFE/CLR. WRICE**
MOTION CARRIED UNANIMOUSLY
- Motioned, with regards to commercial properties, the Town Manager send a registered letter by way of the Sheriff's Office stating that the landowner has 30 days of the date of the letter

received to start cleanup and 60 days to complete cleanup or a signed agreement with the Town Manager to a completion date.

MOTION #23 – 162**CLR. CHAFE/CLR. ROGERS****MOTION CARRIED UNANIMOUSLY**

PAR ID #083990

Motioned that the Town Manager write a letter with photos enclosed of the building and property of PAR ID #083-990 to the Minister of Department of Environment and the Minister of Municipal Affairs asking for advice and/or resolution on the state of the dilapidated building and the property surrounding as it has become a matter of public safety.

MOTION #23 – 163**CLR. CHAFE/CLR. WRICE****MOTION CARRIED UNANIMOUSLY**

A brief discussion was held by Mayor Coombs and Councillor Chafe to explain the importance of making the previous motion.

TOURISM & HERITAGE

No Report

PARKS & RECREATION

No Report

DCHGCC LIAISON

Councillor Barnes suggested that Council should consider giving the DCHGCC manager more flexibility with regards to the work schedule when it is not busy at the facility, if the 40 hours is worked on a weekly basis at the manager's discretion.

CIVIC EVENTS LIAISON

Councillor Wrice spoke about the upcoming Kettle is On Community Lunch.

JOINT COUNCIL LIAISON

No Report

FIRE DEPARTMENT LIAISON

Councillor Chafe reported that the Fire Department has accepted one new member and that they have completed Hazmat training. Due to a recent close call, Councillor Chafe noted that camping season has started and reminded people to not leave any open fires unattended.

Mayor Coombs suggested that a pager system should be put in place for the Town Manager so that she is aware of emergency situations and can further advise the Town Council.

BRISTOL'S HOPE LIAISON

No Report

TOWN MANAGER REPORT

Tabled

Councillor Stone spoke on how the Town Council is committed to being transparent, responsible, and having financial control, which are all associated with the Strategic Plan. He pointed out that the Town Office staff is a key factor in reaching this goal and thanked the council and staff for making this possible.

Motioned to adopt the Town Clerk's Financial Report as presented.

MOTION #23 - 164**CLR.STONE/CLR. BARNES****MOTION CARRIED UNANIMOUSLY****EDO REPORT**

Tabled

Motioned to adopt the Economic Development Officer's Report as presented.

MOTION #23 - 165**CLR. WRICE/CLR. ROGERS****MOTION CARRIED UNANIMOUSLY****PUBLIC WORKS REPORT**

Tabled

Motioned to adopt the Public Works Superintendent's Report as presented.

MOTION #23 - 166**CLR. BARNES/CLR. ROGERS****MOTION CARRIED UNANIMOUSLY****DCHGCC MANAGER'S REPORT**

Tabled

Motioned to adopt the Danny Cleary Harbour Grace Community Centre's Report as presented.

MOTION #23 - 167**CLR. CHAFE/DM SKINNER****MOTION CARRIED UNANIMOUSLY****COUNCILLOR'S SUGGESTIONS/CONCERNS**

Councillor Rogers thanked Sophie and Ally Sheppard for reporting the fire at Line Road and helping to prevent a tragedy from happening. Parents and teachers should teach the children to notice the signs of danger and what steps to take when there is danger.

Councillor Stone congratulated and welcomed Harbour Grace Dental Hygiene into the Town of Harbour Grace.

Councillor Wrice noted that due to the construction at Water Street and LeMarchant Street, Bennett's Lane is being used more than usual and reminded that Bennett's Lane is a one-way street. Residents should be patient and use the assigned detour routes that are put in place.

Councillor Barnes congratulated the girls under 15 Volleyball team that recently travelled to Regina, Saskatchewan and won a gold medal.

Councillor Chafe advised that he had received a question from a resident asking if the Council would return to in-person meetings and how can a person speak to council in a public forum. Mayor Coombs said more people are engaged in Zoom meetings, whereas the Council chambers can only hold 10 people. If someone wanted to speak in a public forum, they can put in a request to speak at a meeting, what they want to speak about, and they will be given the opportunity to speak for 10 to 15 minutes.

Deputy Mayor Skinner agreed that Zoom meetings were better for the Council meetings rather than in-person meetings.

Mayor Coombs advised that the dog show was coming back to Harbour Grace on August 12 - 13, 2023. Mayor Coombs offered congratulations to the Harbour Grace Sports Hall of Fame Museum and thanked Mrs. Zoe Anderson, Mr. Dave Regular, Mr. Don Regular, and Mr. Frank Finlayson for making it a successful evening. Mayor Coombs voiced his concerns about the state of the incinerator road area and that Council will reach out to Mr. Tessier and the Eastern Regional Service Board for a solution. Mayor Coombs asked residents not to dump waste materials on the side of the road if the facility is closed and to bring it back when the facility is open, and asked people to report any dumping to the Town Office and it will be reported to the RCMP.

Mayor Coombs reminded that summer hours begin on June 1st at 8:30 am to 4:00 pm and the schedule for regular council meetings are June 19, July 17, August 21, and September 18, 2023. Mayor Coombs wished residents and staff a safe and happy summer.

Adjournment

Motioned to adjourn the regular meeting of Council at 8:32 pm.

MOTION #23 –168

CLR. BARNES/DM SKINNER

MOTION CARRIED UNANIMOUSLY

Next regular meeting of Council is tentatively scheduled for 7:00 pm on Monday, June 19, 2023.

Confirmed:

Don Coombs, Mayor

sb

Amy Dwyer, Town Clerk/Manager